

Information about This Hearing Request Form

What is this form?

You can use to request a hearing on an application to construct a net-metering system. Please note that the form does not become effective until you (or your duly authorized representative) complete, sign, and file the form with the Commission, with copies to those who are entitled to receive a copy.

Who can use this form?

Anyone can use this form, provided they have obtained party status from the Commission. You may request party status by filing the appropriate “Motion to Intervene” or a “Notice of Intervention” form with the Commission. These intervention forms are available at www.puc.vermont.gov or can be obtained by contacting the Clerk of the Commission at puc.clerk@vermont.gov. You may file this Hearing Request Form at the same time that you seek to intervene.

When should I file this form?

This form must be filed by the date printed on the top of the application form.

Where do I send this form?

You must mail the original of the completed form to: Vermont Public Utility Commission at 112 State Street, Montpelier, VT 05620-2701. Copies of the completed form must be mailed to all parties in the case. You can obtain a list of names and addresses of the parties in the case by contacting the Clerk of the Commission at puc.clerk@vermont.gov. Alternatively, if the case is being processed in ePUC (the Commission’s online filing and case management system), you can use ePUC to both file this form and send it to the parties in the case. More information about how to file this form using ePUC is available at www.puc.vermont.gov.

What happens after this form is filed?

Commission staff will review this form for completeness. Provided you have identified issues that are within the Commission’s jurisdiction to resolve, you will be contacted by the Clerk of the Commission regarding a date for a prehearing conference, which is a meeting where the parties to a case discuss how to proceed with the case, including setting a schedule, identifying issues to be resolved at the hearing, and any other matters deemed appropriate by the Commission. If your request for hearing does not identify any issues that are within the power of the Commission to resolve, then you will be informed of this fact and no hearing will be scheduled.

State of Vermont Public Utility Commission

Hearing Request Form

Party and Case Information	
Case Number	
Name of Party Requesting a Hearing	
Mailing Address	Street and # Town State and Zip
Daytime Phone	
E-mail Address	
Name of Legal Counsel (if any)	
Mailing Address of Legal Counsel (if any)	Street and # Town State and Zip
Email Address of Legal Counsel (if any)	

Hearing Request

Please identify all issues that you would like addressed at the hearing. For example, "I would like to present evidence concerning the presence of necessary wildlife habitat at the project site." The statutes that govern the siting of net-metering facilities are 30 V.S.A. §§ 248 and 8010.¹ Please be as specific as possible. Attach additional sheets of paper if necessary.

Certification (This section may be completed by the intervenor or a duly authorized representative.)

I certify that the information provided on this form is true and accurate to the best of my knowledge.

Print Name _____

Signature _____ Date _____

Note: A signature is not required if this form is filed using ePUC, the Commission's online document management system, which is accessible at <http://epuc.vermont.gov>

¹ The statutes that govern the siting of net-metering facilities are 30 V.S.A. §§ 248 and 8010. You may review the text of these statutes at: <http://legislature.vermont.gov/statutes/section/30/005/00248> and <http://legislature.vermont.gov/statutes/section/30/089/08010>. Additionally, the Commission's net-metering rule conditionally waives the obligation of net-metering applicants to present evidence for some of these criteria. For a more thorough discussion of the criteria applicable to net-metering systems, please see Commission Rule 5.111.